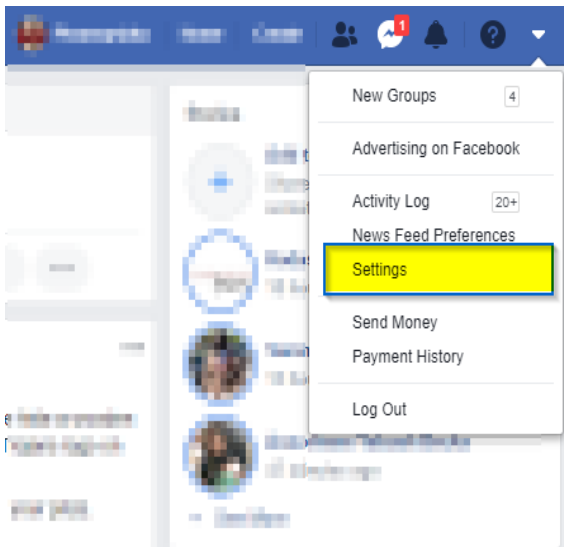


SOCIAL NETWORK DO'S & DON'TS

- Only establish and maintain connections with people you know and trust. Review your connections often. Confirm that the connections are valid. There are many fake profiles for individuals out there. Confirm that the “Friend” is truly the person and not an imposter. Review their profile for details, pictures and the number of friends they have.
- Assume that ANYONE can see any information about your activities, personal life, or professional life that you post and share.
- Ensure that your family takes similar precautions with their accounts; their privacy and sharing settings can expose your personal data.
- Avoid posting or tagging images of you or your family that clearly show your face. Select pictures taken at a distance, at an angle, or otherwise concealed. Never post Smartphone photos and don't use your face as a profile photo, instead, use cartoons or avatars.
- Use secure browser settings when possible and monitor your browsing history to ensure that you recognize all access points.
- Add extra security to your account every time you log in on an unknown phone or computer by applying two-factor authentication.
- Do not login to or link third-party sites (e.g. twitter, Bing) using your Facebook account. “Facebook Connect” shares your information, and your friends’ information, with third party sites that may aggregate and misuse personal information. Also, use as few apps as possible. Apps such as Farmville access and share your personal data.

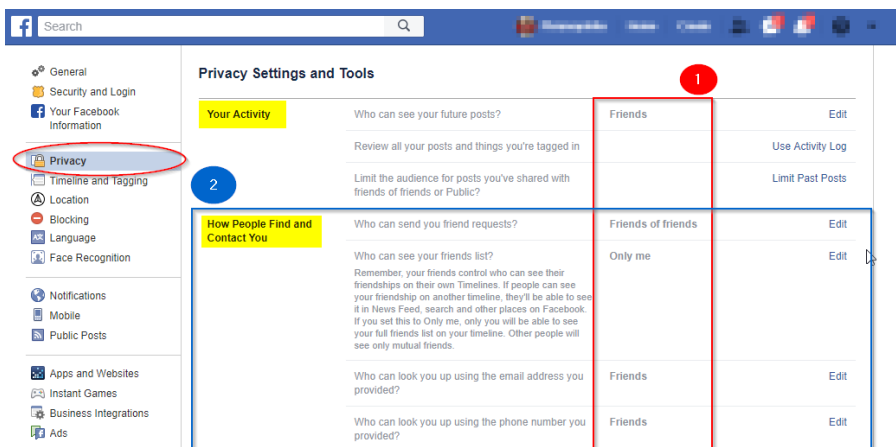


Facebook has hundreds of privacy and sharing options. To control how your personal information is shared, you should use the settings shown below (such as Only Me, Friends Only) for **(1) Your Activity** **(2) How people find/contact you** , **(3) Tags** , and **(4) Apps/Websites**

TO GET TO YOUR PRIVACY SETTINGS

- Click on downward arrow on the top right and select “Settings”
- Then on the far left select “Privacy” and here is where you can limit who can see your posts and how people will find you

PRIVACY – YOUR ACTIVITY, HOW PEOPLE FIND AND CONTACT YOU



1 YOUR ACTIVITY
Change all to Friends or Only Me by clicking the link to the right

2 HOW PEOPLE CAN FIND & CONTACT YOU
Change all to Friends or Only Me by clicking the “Edit”



- General
- Security and Login
- Your Facebook Information
- Privacy
- Timeline and Tagging**
- Location
- Blocking
- Language
- Face Recognition
- Notifications
- Mobile
- Public Posts
- Apps and Websites
- Instant Games
- Business Integrations
- Ads
- Payments
- Support Inbox
- Videos

Timeline and Tagging Settings

Timeline	Who can post on your timeline?	Only me
	Who can see what others post on your timeline?	Only me
	Allow post sharing to stories?	On
	Hide comments containing certain words from your timeline	Off
Tagging	Who can see posts you're tagged in on your timeline?	Only me
	When you're tagged in a post, who do you want to add to the audience of the post if they can't already see it?	Only me
Review	Review posts you're tagged in before the post appears on your timeline?	On
	Review tags people add to your posts before the tags appear on Facebook?	On



- General
- Security and Login
- Your Facebook Information
- Privacy
- Timeline and Tagging
- Location
- Blocking
- Language
- Face Recognition
- Notifications
- Mobile
- Public Posts
- Apps and Websites**
- Custom Games
- Business Integrations
- Ads
- Payments
- Support Inbox
- Videos

Apps and Websites

Logged in With Facebook

Active 0 Expired Removed

Search Apps and Websites

Data Access: Active

These are apps and websites you've used Facebook to log into and have recently used. They can request info you chose to share with them. [Learn More](#)

Use this list to:

- View and update the info they can request
- Remove the apps and websites you no longer want



You don't have any active apps or websites to review.

Preferences

Apps, Websites and Games

This setting controls your ability to interact with apps, websites and games both on and off Facebook.

Turned on.

Edit

Game and App Notifications

This setting controls game requests from friends and game status updates, and app notifications from app developers on Facebook and Gameroom. Changing these settings will not impact your ability to use apps or play games.

Notifications are turned off

Edit

Old Versions of Facebook for Mobile

This setting controls the privacy of things you post using old Facebook mobile apps that do not have the inline audience selector, such as outdated versions of Facebook for BlackBerry.

Only me

We removed Apps Others Use.

These outdated settings have been removed because they applied to an older version of our platform that no longer exists.

To see or change the info you currently share with apps and websites, review the ones listed above as "Active."

4 APPS AND WEBSITES
Click on all the Edit buttons and turn them off and remove all apps or limit their uses.

DEACTIVATING/DELETING YOUR ACCOUNT

General Account Settings		
Name	Phransyskha Opoku Boateng	Edit
Username	https://www.facebook.com/fopokuboaeng	Edit
Contact	Primary: fopokuboaeng@yahoo.com	Edit
Ad account contact	fopokuboaeng@yahoo.com	Edit
Temperature	Fahrenheit	Edit
Manage Account	Modify your Legacy Contact settings or deactivate your account.	Edit
Identity Confirmation	Confirm your identity to do things like run ads related to politics and issues of national importance.	View

Manage Account

Your Legacy Contact

Choose someone to look after your account after you pass away. They'll be able to:

- Pin a tribute post on your profile
- Respond to new friend requests
- Update your profile picture and cover photo
- They won't be able to post as you or see your messages

Your legacy contact will be able to view all posts made to your tributes section after your profile is memorialized. [Learn more.](#)

We'll send your legacy contact an email explaining what this means. You'll also have the option to send them a message right away. They won't be notified again until your account is memorialized.

If you don't want a Facebook account after you pass away, you can request to have your account permanently deleted instead of choosing a legacy contact.

[Request account deletion.](#)

Deactivate your account

Deactivating your account will disable your profile and remove your name and photo from most things you've shared on Facebook. Some information may still be visible to others, such as your name in their friends list and messages you sent. [Learn more.](#)

[Deactivate your account.](#)

To deactivate or delete your Facebook account, go to **Settings** on the downward arrow on the top right and select **General** on the left then select **Manage Account**.

To reactivate your account, log in to Facebook with your email address and password.



PROFILE - ABOUT

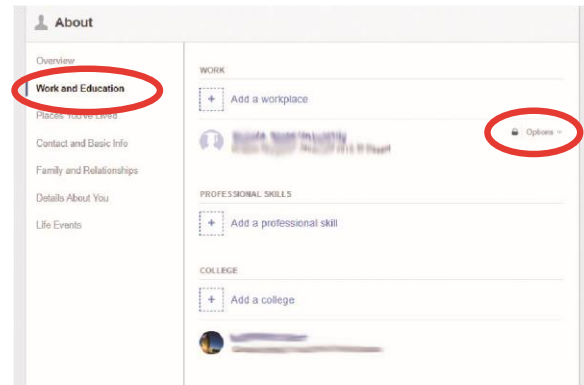
In order to get to the About button, click on your profile picture next to your name on the top bar.



- Click on About
- Click on each of the areas and change the settings within

Example:

- Click on Work and Education
- Hover over to the right side and Options will pop up
- Then adjust your settings how you prefer “Friends” and “Only Me” under each



PROFILE PICTURE

Manage who sees your profile picture or control your profile appearance by removing/deleting your profile picture. At best use an avatar or do not upload your personal picture at all. To update your profile picture, navigate to your profile page by clicking on your name. Then, hover your mouse over your profile picture to display update option. Click on update to edit your picture.

USEFUL LINKS

A Parent's Guide to Internet Safety

www.fbi.gov/stats-services/publications/parent-guide

Wired Kids www.wiredkids.org/

Microsoft Safety & Security

www.microsoft.com/security/online-privacy/social-networking.aspx

OnGuard Online

www.onguardonline.gov/topics/social-networking-sites.aspx